

**Magnolia School District
Board of Education
Regular Meeting
Minutes
October 17, 2017
7:00 P.M.**

Mrs. Karen Sorbello opened the regular meeting at 7:01 p.m., leading the Pledge of Allegiance.

Roll Call

Mrs. Joyce Albrecht	Present
Ms. Rebecca Ammen	Present
Mr. Nick D'Amico	Present
Mr. Edward Hoban	Absent
Mrs. Rebecca Lang Staffieri	Present
Mrs. Karen Sorbello	Present

Other Attendees

Dr. Warren Pross, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Mr. Brett Gorman, Solicitor

Mission Statement

Mission Statement was read by Karen Sorbello

Approval of Minutes

1. Minutes and Executive Session Minutes of the Regular Board of Education meeting held on September 19, 2017.

Motioned by Rebecca Ammen, Seconded by Rebecca Lang Staffieri

Vote: To approve Minutes

Voice Vote. All in favor

Motion Approved

**Open Audience
Participation I**

Open Audience Participation I – AGENDA ITEMS ONLY

Motioned by Rebecca Lang Staffieri, Seconded by Nick D'Amico

Vote: To approve opening of Audience Participation I

Voice Vote. All in favor

**Close Audience
Participation I**

Close Audience Participation I

Motioned by Rebecca Ammen, Seconded by Rebecca Lang Staffieri

Vote: To approve closing of Audience Participation I

Voice vote. All in favor

BOARD OF EDUCATION BUSINESS

Unfinished Business None

New Business

- Rebecca Ammen – Asked about late students due to construction and about policy regarding absences
- Nick D’Amico – Asked about Spanish class

**State and Local
School Board
Association** None

**Superintendent’s
Report** **Superintendent’s Report**

Presentation: Violence and Vandalism Report - Dr. Warren L. Pross

Presentations

Personnel

Motion to Approve Personnel Items 1 thru 3

- Ratification of G.
Melendez - Teaching
Assistant** **1.** Ratification of Glorieli Melendez as teaching assistant effective October 5, 2017 on Step 3 at a salary of \$15,248 (pro-rated)
- Ratification of E.
Zaccone – BA to a
BA+15** **2.** Ratification of Elisa Zaccone from a BA \$50,762 to a BA+15 \$51,574 effective September 1, 2017
- Ratification of J.
Moore – Substitute
Custodian** **3.** Ratification of Jeremy Moore as substitute custodian at a rate of \$13.00 an hour

Motioned by Nick D’Amico, Seconded by Rebecca Lang Staffieri

Vote: To approve Personnel Items 1 thru 3

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D’Amico, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-0)

Motion Approved

Motion to Approve Personnel Item 4

- Ashley Schotter –
Spring Summer and
Fall Course work at
Wilmington University** **4.** Ashley Schotter intent to take a Spring, Summer, and Fall 2018 coursework at Wilmington University in pursuit of her Masters in Special Education

Motioned by Rebecca Lang Staffieri, Seconded by Rebecca Ammen

Vote: To approve Personnel Item 4

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D’Amico, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-0)

Motion Approved

**Superintendent's
Addendum Report**

Superintendent's Addendum Report

Motion to Approve Addendum Item 1

**Pre K thru 8th Grade
Curriculum updates
per QSAC**

1. To accept the following Pre K thru 8th grade curriculum updates per QSAC (New Jersey Quality Single Accountability Continuum) as per the 2017-2018 school year

Health and Physical Education
Language Arts
Math
Science
Social Studies
Technology
Visual and Performing Arts
World Language
21st Century Life and Careers

Motioned by Rebecca Ammen, Seconded by Rebecca Lang Staffieri

Vote: To approve Addendum Item 1

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-0)

Motion Approved

Motion to Approve Addendum Items 2 and 3

**Comprehensive
Maintenance Plan**

2. Comprehensive Maintenance Plan
To approve the 2017-2018 comprehensive maintenance plan for submission to the county (**Attachment**)

Form M-1

3. Form M-1
To approve the 2017-2018 Form M-1 for submission to the county (**Attachment**)

Motioned by Nick D'Amico, Seconded by Rebecca Lang Staffieri

Vote: To approve Addendum Items 2 and 3

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-0)

Motion Approved

Policies and Plans

Motion to Approve Policies Item 1 and Plans Item 1

**1st Reading Policy
#6511**

1. 1st reading of policy #6511 – Direct Deposit

- Submission (QSAC)** 1. Submission to the state the (QSAC) New Jersey Quality Single Accountability Continuum Statement of Assurance and the District Performance Review

Motioned by Nick D’Amico, Seconded by Rebecca Ammen

Vote: To Approve Policies Item 1 and Plans Item 1

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D’Amico, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-0)

Motion Approved

Informational Items

General

- Building and Grounds** A. Buildings and Grounds - None

- Curriculum** Teacher Evaluations
- Walkthroughs plus conferences - 3
 - Long evaluations - 22
 - Short evaluations - 0

- Finance** C. Finance -None

- Interdistrict** D. Interdistrict

1. Interdistrict Meeting, October 4, 2017: Cancelled

- Negotiations** E. *Negotiations/Contractual (Executive Session) - None

- Policy/Procedure** F. Policy/Procedure - None

- Public Relations/Liaison** G. Public Relations/Liaison - None

- Student/Parental** H. Student/Parental Issues and Concerns

1. HIB Report – No reports – 9/1/16 to present
2. Uniform policy: Superintendent updated

- Principal’s Report** Principal’s Report

1. Mr. Johnson’s principal report (**attachment**)

- Board Secretary Report** BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items:

Board Actions

Board Actions:

Motion to Approve Items A thru D

Monthly Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of August 2017 (**Attachment A1 & A2**).

Transfer of Funds

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of August 2017 (**Attachment B1**).

Financial Reports

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2017 The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**)
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2017. The Treasurer's Report and Secretary's report are in agreement for the month of August 2017. (**Attachment C2**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

- September 2017 payroll (**Attachment D1**)
- October 2017 warrants (**Attachment D2**)

Motioned by Rebecca Lang Staffieri, Seconded by Nick D'Amico

Vote: To approve Items A thru D

Roll Call Vote. All in favor: Mrs. Albrecht,** Mrs. Ammen, Mr. D'Amico, Mrs. Lang Staffieri, Mrs. Sorbello (4-0-1)

** Mrs. Ammen abstains with regard to the State of New Jersey and or its agents.

Motion Approved

Motion to Approve Items E thru H

**Tuition – Winslow
Township student
#1355235759**

E. Tuition Contract - To approve tuition contract with Winslow Township Board of Education for student #1355235759 in the amount of \$352.68 for tuition for the 2017-2018 school year.

**Tuition – Deptford
Township student
#6886395774**

F. Tuition Contract - To approve tuition contract with Deptford Township Board of Education for student #6886395774 in the amount of \$6,139.22 for the 2017-2018 school year.

**Tuition - GCSSSD
Student #9027216807**

G. Tuition Contract - To approve tuition contract with Gloucester County Special Services School District for student #9027216807 in the amount of \$39,600.00 for tuition for the 2017-2018 school year.

**Salaries Charged to
Grants**

H. Salaries Charged to Grants - To approve the attached schedule of salaries charged to grants for the 2017-2018 school year (**Attachment H1**).

Motioned by Rebecca Nick D'Amico, Seconded by Rebecca Lang Staffieri

Vote: To approve Items E, F and H

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-0)

Vote: To approve Item G

Roll Call Vote. All in favor: Mrs. Albrecht, **Mrs. Ammen, Mr. D'Amico, Mrs. Lang Staffieri, Mrs. Sorbello (4-0-1)

Motion Approved

**Open Audience
Participation II**

Audience Participation II

Motioned by Nick D'Amico, Second by Rebecca Lang Staffieri

Vote: To approve Audience Participation II

Voice Vote. All in favor

**Closed Audience
Participation II**

Closed Audience Participation II

Motioned by Rebecca Ammen, Seconded by Rebecca Lang Staffieri

Magnolia Board of Education Meeting held on October 17, 2017

Vote: To Close Audience Participation II
Voice Vote. All in favor

Executive Session None

Adjournment ADJOURNMENT

Motion to adjourn meeting at 7:31 pm by Nick D'Amico, Seconded by Rebecca Lang Staffieri.

Vote: To Adjourn meeting
Voice Vote. All in favor

Respectfully submitted,

Greg Gontowski
Board Secretary